



# Corrective Action Notice

**School :** LEE MED HLTH MAG  
**Cost Center :** 0001230701  
**Address :** 3600 W COUNCIL ST  
 LOS ANGELES, CA90004  
**Inspection Date :** Feb 1, 2023  
**Inspector :** Sosic, Frane  
**Site Administrator :** HEIDI ACOSTA MORTEO  
**Complex Project Manager :** Frank Ventura  
**Inspection Type :** Routine Safe School Inspection

Priority	Due Date	Deficiency#	Category	Corrective Action	Comments	Location	Resp. Party	Certify
Level 1	Feb 1, 2023	36315830	Chemical Safety	Ensure that all containers dispensing flammable materials are grounded and bonded.		ADMIN & CLRM BLDG, Plant Manager's Office	Facilities	
Level 1	Feb 1, 2023	36315654	Off-site Risks	A homeless encampment is within 500 feet of the school or on the Safe Passage route for students, parents, or staff. Ensure that students and staff are not in direct contact with encampment. Contact Local District Operations regarding the homeless encampment and call 911 if there is an immediate danger to students or staff.		N. Madison Avenue	School	
Level 2	Mar 3, 2023	36315587	Fire/Life Safety	Remove combustible materials (e.g. paper decorations, hanging mobiles) from exit doors, ceilings, electrical panels, light fixtures, fire sprinklers and heaters.	Remove or reduce combustible (paper) wall decorations that cover more than 20% of wall's surface wall.	ADMIN & CLRM BLDG, ROOM 124	School	
Level 2	Mar 3, 2023	36315578	Fire/Life Safety	Remove combustible materials (e.g. paper decorations, hanging mobiles) from exit doors, ceilings, electrical panels, light fixtures, fire sprinklers and heaters.	Remove or reduce combustible (paper) wall decorations that cover more than 20% of the wall's surface.	ADMIN & CLRM BLDG, ROOM 122	School	
Level 2	Mar 3, 2023	36315596	Fire/Life Safety	Remove combustible materials (e.g. paper decorations, hanging mobiles) from exit doors, ceilings, electrical panels, light fixtures, fire sprinklers and heaters.	Remove or reduce combustible (paper) wall decorations that cover more than 20% of the wall's surface.	ADMIN & CLRM BLDG, ROOM 205	School	

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Level 2	Mar 3, 2023	36315626	Fire/Life Safety	Remove curtains that are not flame resistant.	Flame-resistant curtains must be re-certified every five years. The current certification is dated 2013. Contact your Complex Project Manager (CPM) or Maintenance and Operations (M&O) to request re-certification of all curtains	ADMIN & CLRM BLDG, Multi Purpose Room (MPR)	School	
Level 2	Mar 3, 2023	36315773	Facilities and Equipment Maintenance	Repair/replace damaged or deteriorated playground surfacing materials. If necessary, submit a service request to the Maintenance and Operations Maximo Kiosk at <a href="https://facapps.lausd.net/oehs/">https://facapps.lausd.net/oehs/</a> .		ASPHALT COURTS/ PLAYGROUND, Playground Structure	Facilities	
Level 2	Mar 3, 2023	36315725	Fire/Life Safety	Ensure ANSUL fire suppression systems are serviced every 6 months. If necessary, submit a service request to the Maintenance and Operations Maximo Kiosk at <a href="https://facapps.lausd.net/oehs/">https://facapps.lausd.net/oehs/</a> .		ADMIN & CLRM BLDG, KITCHEN	Facilities	
Level 2	Mar 3, 2023	36316027	Facilities and Equipment Maintenance	Inspect in-wall tables and benches at least twice a year and maintain documentation.	Ensure that all safety devices are intact and functional (ex., the locking mechanism that secures the in-wall tables when they are not in use and are stowed up against the wall).	ADMIN & CLRM BLDG, Multi Purpose Room (MPR)	School	
Level 2	Mar 3, 2023	36315592	Fire/Life Safety	Remove combustible materials (e.g. paper decorations, hanging mobiles) from exit doors, ceilings, electrical panels, light fixtures, fire sprinklers and heaters.	Remove or reduce combustible (paper) wall decorations that cover more than 20% of wall's surface wall.	ADMIN & CLRM BLDG, ROOM 127	School	
Level 2	Mar 3, 2023	36315921	Fire/Life Safety	Ensure automatic sprinkler systems are tested annually. Note testing date in the Fire Log Book.	Maintain fire sprinkler test records under Tab 7 of your red Fire Log Book. Contact your CPM or OEHS for guidance.	Fire Log Book (Main Office)	Facilities	
Level 2	Mar 3, 2023	36315742	Fire/Life Safety	Conduct and document monthly visual inspection of portable fire extinguishers. Note inspection date on the service tag and the Fire Log Book.	Conduct monthly inspections of the Class K fire extinguisher (the silver tank).	ADMIN & CLRM BLDG, KITCHEN	School	
Level 3	May 2, 2023	36316038	Facilities and Equipment Maintenance	Post valid operating permit near air compressor, air pressure tank, elevator, boiler, or other equipment subject to Occupational Safety and Health Administration (OSHA) permitting.	This pertains to the Wheelchair Lift inside the Multi-Purpose Room (MPR). Contact CPM or M&O for assistance.	ADMIN & CLRM BLDG, Multi Purpose Room	Facilities	
Level 3	May 2, 2023	36315686	Emergency Procedures (Integrated Safe School Plan)	Provide seismic bracing for furniture, equipment and appliances.	Install seismic bracing for metal food storage racks inside of the Kitchen - Food Storage Room 106 D.	ADMIN & CLRM BLDG, FOOD STORAGE ROOM 106D (KITCHEN)	Facilities	

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Level 3	May 2, 2023	36315675	Emergency Procedures (Integrated Safe School Plan)	Provide seismic bracing for furniture, equipment and appliances.	Install flexible seismic bracing cords for books stored on bookshelves in the Library.	ADMIN & CLRM BLDG, LIBRARY (Room 103)	Facilities	
Level 3	May 2, 2023	36315978	Injury and Illness Prevention	Conduct and document semi-annual safety inspections pursuant to Injury and Illness Prevention Program (IIPP). Maintain inspection records for at least 3 years.	Please get in touch with OEHS for additional guidance.	ADMIN & CLRM BLDG, Injury and Illness Prevention Program binder (Main Office)	School	
Level 3	May 2, 2023	36315950	Chemical Safety	Ensure a site chemical inventory is maintained pursuant to the Hazard Communication Program. The inventory must include all chemical products used or stored on site including cleaning, art, laboratory, shop and office products.	Reach out to OEHS for additional guidance.	ADMIN & CLRM BLDG, Hazard Communication Program binder (Main Office)	School	
Level 3	May 2, 2023	36315882	Asbestos Management	Provide 2-hour Asbestos Awareness training to custodial and maintenance staff. Training shall be provided within 60 days of employment. Contact OEHS at (213) 241-3199 for assistance.		ADMIN & CLRM BLDG,	Facilities	
Level 3	May 2, 2023	36315866	Asbestos Management	Ensure a 3-Year Asbestos Re-Inspection is conducted by the Facilities Environmental Technical Unit (FETU) and results are included in the school Asbestos Management Plan. For assistance, contact FETU at (213) 745-1450.		ADMIN & CLRM BLDG, Asbestos Management Plan (Main Office)	Facilities	
Level 3	May 2, 2023	36315860	Asbestos Management	Ensure 6-Month Visual Surveillance is conducted by the Facilities Environmental Technical Unit (FETU) and results are included in the school Asbestos Management Plan. For assistance, contact FETU at (213) 745-1450.		ADMIN & CLRM BLDG, Asbestos Management Plan (Main Office)	Facilities	